IANPHI Executive Board Meeting
AUGUST 26, 2015
8:00 – 9:30 CST
Mexico via WebEx
MINUTES

PARTICIPANTS:

Executive Board
1. Pekka Puska: IANPHI President (Finland)
2. Jeff Koplan: Past President (USA)
3. Howard Njoo in representation of Greg Taylor (Canada)
4. Amha Kebede (Ethiopia)
5. Wang Yu (China)
6. Reinhard Burger (Germany)
7. Ilesh Jani (Mozambique)

Secretariat
1. Mauricio Hernandez-Avila: Secretary General (Mexico)
2. Courtenay Dusenbury & Ellen Whitney (US Office)
3. Doriane Fuchs in representation of Anne-Catherine Viso (France Office)
4. Katja Heikkiläinen (IANPHI Foundation)
5. Kelly Scoggins (Mexico Office)

EB Members unable to attend:
1. Mwele Malecela (Vice President/ Tanzania)
2. Fernando de la Hoz (Colombia)
3. Maris Jesse (Estonia)
4. Mahmudur Rahman (Bangladesh)

1. Opening of the Session
   • Pekka Puska opened the meeting with the quorum of 7 members as listed above at 8:05 am CST. (not everybody participated throughout the meeting)

2. Content of Meeting agenda
   • The Meeting agenda was approved with no comments from the members.

3. EB Member Rotation Chart
   • The results of the Nomination Committee were provided by the Mexico Secretariat and it was unanimously voted to approve the Committee recommendation to the General Assembly (GA) for Naima Elmdaghri and Ilesh Jani to continue for another 3-
year term as EB members and for Camila Stoltenberg to replace the position 1, vacated by Maris Jesse.

- Mauricio Hernandez (MHA) and Pekka Puska (PP) commented that it would be good to have Public Health England on the EB and that Duncan Selbie should be considered for the next vacancy.
- Kelly Scoggins (KS) reported that for the Presidential and Vice Presidential positions, an email was sent to all the members requesting nominations for these 2 positions and that the only replies were in favor of re-electing Pekka Puska (PP) as President and Mwele Malecela (MM) as Vice President.
- It was unanimously decided that at the EB meeting in Paris (Oct. 12) Jeff Koplan (JK) will preside over the discussion and Vote for the Presidential and VP positions to be recommended and brought to vote at the GA.

4. 2015 IANPHI-Paris Annual Meeting

- Doriane Fuchs (DF) represented Anne-Catherine Vido in presenting the Annual Meeting program and an overview of the progress and the number and type of 109 (aprox.) participants.
- PP congratulated everyone on the organization team for their hard work and efforts.
- MHA agreed with the changes discussed in the Plenary Session in order for the French Minister to stay in the meeting longer.

5. U.S. Office Report

- Courtenay Dusenbury (CD) reported on the US activities and welcomed to Ellen Whitney, as new Director Public Health Institute programs and leading the projects and grant portfolio.
- Working on strategies to update communications concepts and logos for the 10 year anniversary of IANPHI.
- Have been working with PP and Katja Heikkiläinen (KH) regarding potential events with 2016 WHA, and other potential events in the US and Europe and will inform the EB further in Paris next Oct.
- Communications area working on a social medial website for the lower income members to develop capacity, such as Somalia, Malawi, Nigeria and other to develop their social media site. Somalia went from having no followers to 9000.
- For policy have been working with MHA and team to develop a long-term strategy for organization and will support MHA in his leadership in advocating IANPHI.
- Working with ACV and team on 2 work groups: 1) evidence and policy and 2) cost effectiveness of PHIs, with André van der Zande from the Netherlands.
- Will launching a new research bureau for Directors who have questions about policy, strategic planning and how other countries are handling different situations, they will be able to write to the US office for researched support.
- Working to finalize the NPHI evaluation tool and supporting ACV in this effort, and had a successful evaluation in Belgium, and Reinhard Burger (RB) commented that is was
an intensive 4-day work load but it was very good for discussing with both institute staff and partners/customers, MoH, to hear how satisfied that are with the PH services, and found hearing the experience from both sides was helpful.

• CD added that have also been asked to do an evaluation of PHE in December, and that this long-term intention is to convert tool into a revenue generating activity for the Secretariat to transform all protocols and programs to the Secretariat so it will be able to run the programs as service and generate income.

• Working on partnership strategy and for every Gates or CDC (or others) funded project, bring in new member to strengthen the network and trying to engage other PHIs and will talk to DGs about this during the Paris meeting.

• Full project report was sent as EB support material and also, are always trying to secure some funding for the Secretariat, annual meeting and travel grants to in the proposals.

• PP congratulated on clear update

• MHA- congratulated US office and look forward to the Sept meeting in Atlanta

6. Presidential Office report

• PP reported that will provide a written report in Paris, but in general has been travelling international for IANPHI advocacy and contacts, such as:
  ▪ Participation in WFPHA in India,
  ▪ Multiple WHO commitments in assessment of essential PH functions in various countries
  ▪ Contact with Rudiger Krech, Director of the Department of Ethics and Social Determinants of Health at WHO regarding the new MoU with IANPHI and expect follow up on this in Annual Meeting.

• Has been asked to Chair the independent group of 7 experts to assess the WHO Framework Convention on Tobacco Control during 2016 in India, which will be first time international legislation is used for global public health.

• Involved in planning World Congress of Cardiology to be held in Mexico City June 2016; will be a global cardiovascular summit and will plan on behalf of IANPHI.

• MHA- good your nomination Framework Convention and suggested to bring more response from IANPHI for tobacco and make a statement from IANPHI as are trying to do in terms of the Ebola response. Congratulations on involvement and s and recognition to expertise in field, and PP agreed to importance of involving IANPHI.

7. Foundation report

• Katja Heikkiläinen (KH) reported on the Foundation financial situation
• Are within the 2015 budget with some minor issues, but concerned about the estimated bank balance but expect that with the pending membership payments, the bank situation should be acceptable.
• PP commented the importance of receiving the rest of the membership fees.

8. Bellagio Meeting report

• KH reported that the meeting is a 10 year IANPHI anniversary review for future strategies of the Association and that the application and that the draft has been reviewed by the Secretariat members PP, MM, MHA, JK, CD, ACV.
• Once submitted it requires 6 months for review and applicants will be notified 8 weeks prior to the proposed meeting date. Review result is anticipated for late February 2016, and the meeting could be planned for Spring 2016.
• The maximum number of participants by Rockefeller recommendation is 19 – 22 and the proposed list of potential participants has been distributed to the Secretariat and the EB members for comment and recommendation.
• MHA commented that while the list looks good it has few people from LIC and Latin America, and should be more regionally and gender balanced, as well. The Bellagio meeting should be discussed in detail at the EB meeting in Paris.
• PP added that the application will be sent soon, and a report will be sent the EB regarding the confirmation and date to be set. PP agreed to discuss more in Paris.

9. Mexico Secretariat Office Report

• MHA reported on how seeking to add value to IANPHI and found good opportunity with the MoU with the ASPPH to offer training at low cost to IANPHI members. INSPI Mexico has a very good online training program and believe that by joining IANPHI with the ASPPH can provide training at low cost to members. Will take the MoU to the Paris meeting for EB and GA approval. No funding yet, but not expensive as many courses are already active and need only to adapted.
• Funding efforts have not been successful, but have been referred by Bloomberg to contact Adam Karpati at the Union, which was awarded funds from Bloomberg to strengthen information systems. We are still in conversation to establish some common area, as they are more in line with working with MoHs, as they are more stable in commitment to health. Also CD and JK have made contact and look forward to working with them on this.
• We are proposing to write a paper based on the results for the Ebola session during the Annual Meeting, co-authored by the participants.
• KS reported on the core operations carried out at the Mexico Secretariat.
• KS reported on the status of the Mexico Secretariat budget as approved by the EB during the February meeting.
• KS reported that the current (Aug. 15) amount of fees received is $162,904.00 USD,
but that a 4th gentle reminder will be sent to the members who have not yet paid. (a list of the countries pending payment was provided)

- KS presented the 2014 – 2016 budgets and proposed budget, where 2016 only has an increase based world bank projected global inflation of 3.34%, a $5000 USD increase proposal for academic staff to coordinate the Ebola paper.
- MHA confirmed that this information is preliminary and will be revising some of the activities to present to the EB for approval in Paris.

10. Membership Dues

- Pekka Puska proposed that the EB should recommend that the dues for 2016 are not to be increased, but should present to the GA to establish a Committee to evaluate the criteria for fee amounts and waivers.
- MHA offered to prepare a background document on this issue for the EB and GA to consider as the increase in LIC members is putting more pressure through the travel grants and for annual meeting costs. This analysis would be important as there may be some countries that could support a small fee increase while not affecting others that cannot support an increase. This is a key issue and need to discuss what is the business model for INAPHI to better structure for future income.
- PP agrees that would be very useful to receive a prepare a background document on the proposal regarding the fees paid, as these are 2 ways to increase income: (1) increase fees or (2) have more members that pay. But believes that a general increase is difficult to propose to members.
- VOTE results: unanimously APPROVED to: 1) Keep fees the same and 2) EB set up committee to evaluate criteria for fees and waivers.

11. Member Applicants:

- **Zambia National Public Health Institute**: VOTE RESULTS to accept as an Associate Member, as it is just beginning.
- **Cameroon Department of Disease Control**: VOTE RESULTS to obtain more information before voting, and will review again in the EB meeting in Paris.
- **Madagascar Direction of Health Monitoring and Disease Surveillance**: VOTE RESULTS to accept as an Associate Member as it is a member of the MoU and not an institute.

12. Peru member request for support

- MHA reported that the INSP is expanding its network to different providences and requests assistance from IANPHI, and suggests to meet in Paris with the DG. The INSP may be following similar decentralization as PHE and may suggest linking them together, but still require more information from Peru’s Director.
- PP agrees should meet in Paris to determine what support is needed and what can be provided.

- MHA present possibilities of 2016 Annual Meeting Host: US Office, Mexico Office or PHE
- MHA commented that the EB had decided to have meetings where can save on airfare so Atlanta is very good, but asked if proposal would be made by the US office or US CDC.
- CD – JK made formal offer from ATL, and suggest that PHE or MEX could make formal offer for 2017. CD and JK will discuss with the CDC to determine who will make the formal request.
- PP commented that the Constitution has no formal rules for offers, so if all agree then will have in Atlanta, but need formal request or commitment from the CDC to be presented to the EB and GA in Paris.
- RB- Also agreed that Atlanta would be good as it is near to the US CDC and would be interesting to have site visit there.
- It was unanimously decided to support Atlanta for the 2016 Annual Meeting to be held there, but before making the final decision a formal request from Atlanta is needed to make the official decision in Paris.

14. Content of Paris EB and GA Meeting:

- The content presented was quickly reviewed and suggested to add:
  - 2016 annual meeting host
  - Results of the September Secretariat meeting in Atlanta: informative report
  - Proposal for the fees and waiver committee

15. Closing:

No additional comments were made and Pekka Puska, IANPHI President, closed the session at 9:30 am CST.
IANPHI Executive Board Meeting

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Support Documents sent

1. EB Member Rotation Chart & results of Committee vote on Candidates (KS)
2. Annual Meeting Program, Budget, List of Participants (ACV)
3. US activities report (CD)
4. Bellagio Proposal and Participant list (KH)
5. Mexico activities report (KS)
6. Mexico Proposed core operations activities and Budget for 2016 (KS)
7. Summary of new Applicants (KS)
8. Peru National Institute of Health support request overview (KS)
9. Proposed Paris EB topics to discuss (KS)