

Public Health Institutes of the World  
**IANPHI**

**General Assembly Meeting**  
**2 October 2012**  
8:30–10:00 am  
Mexico City, Mexico  
**MINUTES**

## 1. Opening

President Jeffrey Koplan welcomed the participants to the IANPHI General Assembly and started the meeting with a quick review on the formation of the organisation and where IANPHI currently stands. The presentation summarised the initial organizational meetings in Bellagio and Helsinki and the annual meetings over the years, the development of the tool kit and the IANPHI framework as well as the progress taken place in various member institutes such as NIH in Mozambique and INASA in Guinea Bissau. The vast network continues to be the strength of the organization and it is further emphasised in the South-South interaction and evaluations: China CDC was evaluated by IANPHI, a first example of an outside group doing an evaluation of a Chinese institute. President Koplan finished his introduction with the overview on the present financial situation. The Gates grant is ending and the balance between spending money on annual meeting and staff needs to be found as well as fundraising needs to be highlighted as a major function.

## 2. New Members: Discussion and vote (Annex 1: Summary of applications, Annex 2a: NPHI survey Wales, Annex 2b: NPHI survey Libya, Annex 3: IARC Medium-term strategy)

IANPHI Executive Board recommended the General Assembly approval of the following IANPHI membership applications:

- **WALES, UK:** Public Health Wales  
*Associate member*
- **LIBYA:** National Centre for Disease Control  
*Institutional member*
- **International Agency of Research on Cancer, IARC**  
*Partner*

A ballot took place using an electronic voting system, and all membership applications were approved.

## 3. Revision of IANPHI Constitution (Annex 4: Summary of Constitution Revision, Annex 5: Revised Constitution [detailed], Annex 6: Revised Constitution [proposed final version])

The Constitution was also revised in Helsinki last year but the EB saw it necessary to revise it again this year. Secretary General Teija Kulmala summarised the IANPHI Constitution revisions, highlighting the major revisions made. A clarification of the term used for annual contribution is necessary and the term to be used throughout the text would be annual dues. The second proposed revision clarifies under which conditions the member institute can be removed from the organization and moves the decision to the General Assembly. The proposed revisions also make

the location of the secretariat untied from Vice Presidency, the immediate past president as member to the Executive Board, and add a definition of the presidential candidate.

The six proposed revisions were voted on separately.

**1) Annual contribution term to be replaced with annual dues**

*Approved*

**2) The removal of a member for a lack of payment of its annual dues to be proposed to the General Assembly by the Executive Board**

*Approved*

**3) The location of the Secretariat to be no longer tied to the Vice Presidency**

*Approved*

**4) The new Executive Board position of immediate past president to be created**

*Approved*

**5) A presidential candidate to be a present or former director of National Public Health Institute**

*Approved*

**6) The Executive Board to report on next year's work plan and budget to the General Assembly**

*Approved*

The revised Constitution will be made available for IANPHI members via IANPHI website.

**4. Election of the President and the Vice-President** (Annex 7: Presidential Slate and ballot, Annex 8: Presidential nominees' bios)

- Proposed candidate for President: Pekka Puska, Finland
- Proposed candidate for Vice-President: Mwele Ntuli Malecela, Tanzania

The GA voted for new officers, President and Vice President. The nomination process was noted to have taken place according to the constitution and the slate had been approved by the EB. A ballot was conducted using the electronic voting system, and the proposed slate was approved by overwhelming majority.

The General Assembly thanked the outgoing president and congratulated the newly elected presidents who thanked the GA for the confidence shown to them.

**5. Election of New Executive Board members** (Annex 9: EB slate, rotation chart and ballot, Annex 10: EB nominees' bios)

- Mauricio Hernández Ávila, Mexico *(for the open position of Mario Henry Rodriguez)*
- Ilesh Jani, Mozambique *(for the open position of Amabelia Rodrigues)*
- Three positions to be left open *(the positions of Rajae El-Aouad, Mwele Ntuli Malecela, Justin McCracken)*

President Koplan explained briefly the arguments behind the proposed slate. As some of the member institutes are experiencing a turnover and there are some future emerges in sight, the Executive Board felt that two EB slots should left unfilled. Also, as Justin McCracken has stepped down, Board recommended that he would be withdrawn from the slate. Hence, the slate only proposed a nomination of Mauricio Hernández Ávila, Mexico and Ilesh Jani, Mozambique. The

Executive Board will come up with some suggestions for the open slots by the spring 2013 and these suggestions would be approved by the General Assembly next year.

Dr Koplan reminded the Assembly of the possibility to nominate candidates from the floor, and asked for nominations. None were named. A ballot was conducted using the electronic voting system, and the proposed slate was approved by overwhelming majority.

## **6. Fundraising strategy, work plan and financial scenario for 2013–2015** (Annex 11: Fundraising Strategy, Annex 12: Financial Scenario 2013–2015)

President Koplan explained the present financial situation of the organisation. The current grant from the Bill and Melinda Gates Foundation will come to an end in the beginning of October 2012. From 2013 onward, the organisation will be basically funded by the member dues, and there currently is no other income. The main question is how the existing funds are distributed between the main two activities, the Secretariat and the Annual Meeting, which are linked to each other.

President Koplan continued by introducing three existing options for 2013: 1) maintain the current Secretariat with a contribution of approximately €100 000; 2) maintain the current Secretariat but cut down the cost; or 3) change the location of the Secretariat to a more cost-effective location.

These options were discussed, and it was stated by several members that, both a functioning Secretariat for the network and the Annual Meetings are important for the organisation. Several institutes also offered to host the Secretariat in the long term.

As the Constitution states that the Executive Board determines the location of the Secretariat, it was decided to prepare a call for proposals for the location of the Secretariat which will be considered in the coming EB meeting and further decided in the next Annual Meeting. All institutes are welcome to express their interest and participate in the call.

## **7. Report of the IANPHI Foundation** (Annex 13: Foundation update)

that the report of the IANPHI Foundation was given in material of the General Assembly . The members were reminded that a reply to the secretariat is necessary when receiving the invoice for the member dues.

## **8. Member dues 2013**

It was stated for the record that the membership dues for 2013 will stay at the same level as 2012. Thus they are as follows:

*World Bank classification:*

Low income or low middle income countries: USD \$500

High middle income countries: USD \$3000

High income countries: USD \$9000

The Secretariat will send the invoices to the member institutes in the beginning of the year (by latest in March).

## **9. Exceptional Service Award**

President Koplan presented IANPHI Exceptional Service Award to Dr Amabelia Rodrigues, Guinea Bissau and to Dr Mario Henry Lopez Rodriguez, Mexico for their dedicated work and active contribution to IANPHI.

## **10. Date and place of next IANPHI meeting**

National Institute for Medical Research, Tanzania has offered to host the next IANPHI Annual Meeting. During the General Assembly, also Mongolian institute volunteered Ulaanbaatar as a location of the Annual Meeting 2013. President Koplan encouraged other institutes interested in hosting future Annual Meetings to contact the Secretariat.

It was decided that the decision on the location will take place in the Executive Board meeting the coming afternoon and the members will receive information regarding the decision.

## **11. Other business**

No other business or discussion arose.

## **12. Adjournment**

Dr. Koplan thanked the General Assembly, and the meeting was adjourned.

## List of institutional member attendees

<b>Enver Roshi</b>	Albania	Institute of Public Health
<b>Jaime Lazovski</b>	Argentina	Administración Nacional de Laboratorios e Institutos de Salud (ANLIS)
<b>Mahmudur Rahman</b>	Bangladesh	Institute of Epidemiology, Disease Control & Research (IEDCR)
<b>Johan Peeters</b>	Belgium	Scientific Institute of Public Health
<b>Felix Rosenberg</b>	Brazil	FIOCRUZ (Oswaldo Cruz Foundation)
<b>Wang Yu</b>	China	China CDC
<b>Henry Ng</b>	China, Hong Kong	Centre for Health Protection (CHP)
<b>Lisette Navas</b>	Costa Rica	National Institute for Research on Nutrition and Health (INCIENSA)
<b>Dinard Kouassi</b>	Cote D'Ivoire	Institut National de Santé Publique
<b>Dagmar Jirova</b>	Czech Republic	National Institute of Public Health (SZU)
<b>Morten Grønbaek</b>	Denmark	Staten Institut for Folkesundhed
<b>Juan Carlos Pérez Ycaza</b>	Ecuador	Instituto Nacional de Higiene y Medicina Tropical "Leopold Izquieta Pérez"
<b>Amha Kebede</b>	Ethiopia	Ethiopian Health & Nutrition Research Institute (EHNRI)
<b>Pekka Puska</b>	Finland	National Institute for Health and Welfare
<b>Anne Catherine Viso</b>	France	INVS France
<b>Jean-Claude Desenclos</b>	France	Institut De Veille Sanitaire
<b>Reinhard Burger</b>	Germany	Robert Koch Institut
<b>Lamine Koivogui</b>	Guinea, Republic of	National Institute of Public Health Guinea (Guinea NPHI)
<b>Francisco Aleluia Lopes</b>	Guinea Bissau	National Institute of Public Health (INASA)
<b>Amabelia Rodrigues</b>	Guinea Bissau	National Institute of Public Health (INASA)
<b>Geir Gunnlaugsson</b>	Iceland	Directorate of Health
<b>Tomofuni Sone</b>	Japan	National Institute of Public Health
<b>Mauricio Hernández Ávila</b>	Mexico	Instituto Nacional de Salud Pública (INSP)
<b>Ion Bahnarel</b>	Moldova	National Scientific & Practical Center of Preventive Medicine
<b>Janchiv Oyunbileg</b>	Mongolia	Public Health Institute of Ministry of Health
<b>Mohammed Hassar</b>	Morocco	Institute Pasteur
<b>Ilesh Jani</b>	Mozambique	National Institute of Health
<b>Ne Win</b>	Myanmar	National Health Laboratory
<b>Abdulsalami Nasidi</b>	Nigeria	Nigeria Centre for Disease Control
<b>Innocent Ujah</b>	Nigeria	Nigerian Institute of Medical Research (NIMR)
<b>Javier Nieto</b>	Panama	Instituto Conmemorativo Gorgas de Estudios de la Salud
<b>Cesar Cabezas Sánchez</b>	Peru	Instituto Nacional de Salud (INS)
<b>Egbal Ahmed Bashir</b>	Sudan	National Public Health Institute
<b>Sarah Wamala</b>	Sweden	National Institute of Public Health

<b>Mwelecele Ntuli Malecela</b>	Tanzania	National Institute for Medical Research (NIMR)
<b>Pathom Sawanpanyalert</b>	Thailand	Ministry of Public Health
<b>Abiba Banla Kere</b>	Togo	Institut National d'Hygiene (INH)
<b>George Miiro</b>	Uganda	Uganda Virus Research Institute (UVRI)
<b>Mark Salter</b>	United Kingdom	Health Protection Agency
<b>Peter Bloland</b>	United States	Center for Disease Control
<b>Nguyen Tran Hien</b>	Vietnam	National Institute of Hygiene & Epidemiology (NIHE)