

**General Assembly Meeting  
 Paris, France**

Thursday 14 October, 2015

**11:00 - 12:30**

**MINUTES**

**Chariman:**

*Pekka Puska, President of IANPHI*

**1. Pekka Puska Opened & Established Quorum for the Meeting with a minimum of 1/3 of**

**National members:** with a total of 79 National Members in IANPHI, quorum was established with 26 National Members present, being:

Country	Institute
Afghanistan	ANPHI
Armenia	CDC
Belgium	SIPH
Brazil	FIOCRUZ
Burundi	NIPH
Cambodia	NIPH
Canada	PHAC
China	CHP
China	China CDC
Cote d'Ivoire	INSP
Czech Republic	SZU
Ethiopia	EPHI
Finland	THL
France	InVS

Country	Institute
Georgia	NCDC
Germany	Robert Koch
Guatemala	NSC
Guinea-Bissau	INASA
India	CDC
Ireland	IPH
Malawi	PHIM
Moldova	NCPH
Mongolia	PHIM
Morocco	INH
Morocco	IPM
Mozambique	INS
Netherlands	RIVM
Nigeria	NIMR
Norway	NIPH

Country	Institute
Pakistan	IPH
Peru	IINSP
Portugal	IHMT
Portugal	INSA
Slovenia	NIJ NIH
South Africa	NICD
Spain	ISC III
Sudan	PHI
Tanzania	NIMR
Togo	INH
United Kingdom	PHE
United States	U.S. CDC

**2. General approval of meeting agenda was established**

### 3. Election of EB Members for 2016

- The EB Rotation Chart 2006- 2015 was presented (**Annex 1**)
- Bio-sketch for EB recommended Nomination Slate 2015 were given to the GA (**Annex 2**)
- The following was the result of the EB new member election using a secret ballot vote, which was counted by 2 volunteers from the floor:
  1. **Member Position 2:** Naima Elmdaghri (Pasteur Institute of Morocco)
    - ✓ **Re-elected:** Namia Elmdaghri (Pasteur Institute of Morocco)
  2. **Member Position 8:** Ilesh Jani (National Institute of Health of Mozambique)
    - ✓ **Re-elected:** Ilesh Jani (National Institute of Health of Mozambique)
  3. **Member Position 5:**
    - ✓ **Elected:** Camilla Stoltenberg (National Institute of Public Health of Norway) to replace Maris Jesse (National Institute for Health of Estonia)

### 4. Election of President and Vice President

1. Pekka Puska, President of IANPHI and Mwele Ntuli Malecela, Vice President
  - Jeff Koplan, Immediate-past President presided over the process
  - Bio-sketch for Presidential and VP 2016 – 2018 Nominees were given to the GA (**Annex 3**)
  - The Director from Ecuador presented a nomination from the floor for Mauricio Hernandez-Avila as President of IANPHI.
  - Seconds for the nomination; came from Peru, Brazil, Mozambique, France, Spain and England also seconded the nomination.
  - Jeff Koplan confirmed that Mauricio accepted the nomination.
  - It was commented from the floor that for voting on a position of such influence, the circumstance were rushed and it was suggested that the Constitution be reviewed for future consideration. It was requested that the candidates give a brief speeches.
  - Mauricio Hernandez-Avila gave nominee speech for GA consideration reflected main points of focus as President, including:
    - ✓ Adding value to IANPHI membership
    - ✓ Creating a business model for IANPHI to better receive donations and provide services
    - ✓ Strengthen and expand partnerships to better serve members and grow as a global public health network

- Pekka Puska gave nominee speech focusing on:
  - ✓ Importance of IANPHI developing global partnerships
  - ✓ Stressing the critical issues of limited resources,
  - ✓ Promised to continue look for more resources
- All 3 candidates (Mauricio Hernandez-Avila and Pekka Puska for President of IANPHI and Mwele Ntuli Malecela for Vice President) left the room for voting by secret ballot, which was counted by 2 volunteers from the floor.
- The results of the voting for Presidency was: Pekka 11 points versus Mauricio 30 Points
- Mauricio Hernandez-Avila was elected IANPHI President and Mwele Ntuli Malecela, was re-elected as Vice President for a second term.
- Mauricio Hernandez-Avila gave an acceptance speech thanking the members for their trust and confidence, and promised to work closely with Pekka Puska over the next 3 years, and recognized his valued interest and experience in IANPHI as well as his international leadership in tobacco control and as Director of THL in Finland.

#### **5. The IANPHI Secretariat 2015 Activity and financial report (Annex 4)**

- Mauricio Hernandez-Avila gave a report describing the activities developed by the US, French and Mexico Secretariat offices. He elaborating on the 3 MoUs with PHE, WHO and the US ASPPH to be signed in 2015, Ebola support and advocacy efforts; NPHI evaluation and development services provided from the US and French offices for IANPHI members, as well as the US office communications and policy planning activities, partnerships/funding and projects developed during 2015. A report was presented as well on the Mexico Secretariat core operational activities and membership payment scenarios regarding dues paid, waivers, reductions and no replies.
- The budget for 2016 was decided to be based on a % & importance basis and will be decided by the EB before January 2016.
- Members were reminded that they were provided with the 2015 Membership Directory.
- IANPHI is moving toward setting its global foot print in public health with its 10 anniversary celebration in 2016 and will be evaluating the association for the next 10 year strategy planning during the 2016 Ballagio meeting funded by Champs project and Gates/CDC.
- Pekka Puska gave a brief Presidential advisory activity report for 2015.

## 6. IANPHI 2016 Work Plan, budget and financial projections (Annex 5)

- Pekka Puska gave a presentation focusing on the proposal from the Secretariat offices for:
  1. Objective 1: Adding value to IANPHI members through investments/initiatives that benefit them
    - Member Capacity Building
    - Annual Meeting organization
    - Policy/best practices development
  2. Objective 2: Advocacy, Partnerships and Fundraising to sustain IANPHI and support IANPHI members
    - Advocacy/Communications/Partnerships
    - Fundraising
  3. Objective 3: Governance and planning to ensure robust and strategic IANPHI 2015-2020
    - Transparent governance; active and engaged Executive Board and Members
    - Strategic planning 2015-2020 to ensure sustainability and relevance of IANPHI
- Comments were received from the floor noting:
  - ✓ Strategy Work Plan should involve member participation
  - ✓ Knowing how to approach MoH heads will help work groups
  - ✓ Members would benefit from lessons learned in Public Health from peers
  - ✓ Epidemiologic training needs to be strengthened on global level
  - ✓ Seminars could be offered by PHE
  - ✓ Best Practice experience will be share by InVS/IANPHI

## 7. IANPHI Membership Fee Amounts for 2016

- Fees amounts recommended by EB for 2016 and approved by the GA:
  - Low income or low middle income countries: \$500 USD
  - Upper middle income countries: \$3000 USD
  - High income countries: \$9000 USD
- The importance of contributing with membership fees was stressed, as as well the value of each member whether their NPHI is able to pay the fee or waiver.

## 8. New Member Applicants

- A summary description of the applying institutes was provided to the GA (**Annex 6**)
- Discussion was opened for each of the new member applicants and the following was decided by vote by raise of hands:

Country	WHO Regional Classification	World Bank Classification	NPHI	Affiliation requested	EB Recommendation
Cameroon	AFRO	Lower middle income	Cameroon Pasteur Centre	National	CONTACT FOR FURTHER INFORMATION FOR 2016
Pakistan	EMRO	Lower middle income	Pakistan National Institute of Health	National	APPROVED
Madagascar	AFRO	Lower middle income	Health Surveillance and Epidemiological Surveillance Direction	Associate	APPROVED
Zambia	AFRO	Lower middle income	Zambia National Public Health Institute	Associate	APPROVED

## 9. 2015 IANPHI Annual Meeting

- It was announced that the 2016 Annual Meeting will be hosted by CDC China.

## 10. Other business

- No other business was discussed.

## 11. Adjournment

- The meeting was adjourned by Pekka Puska.

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## Support Material:

1. EB Rotation Chart 2006- 2015 (**Annex 1**)
2. Bio-sketch for EB recommended Nomination Slate 2015 (**Annex 2**)
3. Bio-sketch for Presidential Nominies for 2016 – 2018 (**Annex 3**)
4. IANPHI Secretariat 2015 Activity and financial reports (**Annex 4**)
5. IANPHI 2016 Work Plan, budget and financial projections (**Annex 5**)
6. Summary description of the applying institutes (**Annex 6**)